

CORPUS CHRISTI CATHOLIC PRIMARY SCHOOL



Ellenborough Park South
Weston-super-Mare
BS23 1XW

Admissions Policy 2020-21

Date Ratified:

Signed by:

Governor / On behalf of School Governors

Signed by:

Headteacher

Review Date:

CORPUS CHRISTI CATHOLIC SCHOOL

Admissions Policy 2020-21

The following information should be read in conjunction with the 2020-21 Coordinated Admission Scheme published by the Local Council in which area the child subject to the application lives (the home Council). For those living within North Somerset the school's admission arrangements for Reception Intake are in conjunction with the North Somerset Coordinated Admission Scheme for new intake primary admissions for 2020-21.

To see a copy of the Scheme contact the North Somerset School Admissions Team. See additional information for Foundation Stage/Reception below.

AIM

Corpus Christi is a Catholic Voluntary Aided primary school, which was established by the Diocese of Clifton to serve the Parishes of Corpus Christi, Our Lady of Lourdes and St Joseph's, Weston-super-Mare and Our Lady Queen of the Apostles, Cheddar, termed the Parishes and hereafter referred to as the Parishes. A map of the Parishes can be seen at the school office, on the school website and within this document. Within the legal framework allowed, and the school's Published Admission Number, which is 30, it is the intention that all baptised Catholic children living within these Parishes will be offered a place at Corpus Christi.

INTRODUCTION

- 1.1 The Governing Body, acting in accordance with the DFE School Admissions Code and in conjunction with Clifton Diocese and North Somerset Council, is responsible for the admission of pupils.
- 1.2 The Admission Number for the Foundation/Reception Year (2020-2021) is 30 pupils.

MAKING AN APPLICATION

- 2.1 Applications for a Foundation Stage/Reception place should be made through **your home Council on their Common Application Form and submitted to them by 23:59 on 15 January 2020**, to be considered in the first round of allocations. If applying under any of the criteria for Catholic children/parents, a copy of a baptismal certificate or other evidence (see the Baptismal Certificates section below) **must** be submitted to the school. The home Council will notify those who qualify for a place on behalf of the Governing Body of the school, on 16 April 2020.
 - 2.2 In order to be considered in Categories 4.1, 4.2, 4.3, 4.4, 4.5, and 4.7 by the Governing Body, it is essential to send a Certificate of Baptism **to the School Office at Corpus**
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Christi (a receipt will be given). This must be submitted by 23:59 on 15 January 2020 to be considered in the first round of applications.

CONSIDERATION OF PLACES TO BE OFFERED

- 3.1 If there are enough places available to offer all applicants a place the governing body will do so. In the event of the school being oversubscribed the Governing Body will rank applications using the published oversubscription criteria, below, given in order of priority.
- 3.2 Priority within each category will be determined by random allocation (drawing lots), by a Governor and supervised by someone independent of the school.
- 3.3 Casual (in year) applications i.e. those that fall outside the reception admissions rounds, will, in the event of oversubscription, be considered by the Admissions Committee in line with the school's oversubscription criteria listed below.
- 3.4 The school will hold a list of those Foundation Stage/Reception Applicants who are still seeking a place at the school until 31 December 2020. All applications will be ranked in line with the school's oversubscription criteria and allocations will be made in accordance with it.

Each added child to the list will require the list to be ranked again in line with the below published oversubscription criteria. Priority will not be given on the basis of the date an application was added to the list.

CHILDREN WITH A STATEMENT OF SPECIAL EDUCATIONAL NEEDS OR AN EDUCATION, HEALTH AND CARE PLAN

Where a school is named in a child's Statement of Special Educational Needs or Education, Health and Care Plan, the Admission Authority is legally required to admit the child to the school. Such children will therefore be allocated places at the school before the following over subscription criteria are applied to all other applicants, as necessary.

4.0 OVERSUBSCRIPTION CRITERIA

If the school is **not** oversubscribed all applicants will be offered a place.

If the school receives more applications than places available, the following criteria will be used to determine the ranking of the applications. All applications will be ranked in accordance with the criteria below, given in order of priority:

- 4.1 Baptised Catholic children in Care at the time of application and Baptised Catholic children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care.
 - 4.2 Baptised Catholic children and who live within one of the Parishes named above who will have a brother or sister attending the school at the time of admission (see Page 8 for definition).
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- 4.3 Baptised Catholic children who live within one of the Parishes named above.
- 4.4 Baptised Catholic children who live outside the Parishes named above and who will have a brother or sister attending the school at the time of admission.
- 4.5 Baptised Catholic children who live outside the parishes named above.
- 4.6 Children in Care at the time of application and children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care who are not Baptised Catholic.
- 4.7 Children of a Baptised Catholic parent who live within one of the named Parishes.
- 4.8 Children, who will have a brother or sister attending the school at the time of admission.
- 4.9 Children who do not fall into any of the above categories.

BAPTISMAL CERTIFICATES

In order to be considered within categories 4.1, 4.2, 4.3, 4.4, and 4.5, a copy of the child's Certificate of Baptism and in 4.7 a copy of a parent's Certificate of Baptism or Holy Communion must be provided. Where a certificate is not available, a letter from a member of the Clergy confirming that the child (or parent for 4.7) has (or in their opinion has) been baptised or received into the Catholic Church must be provided.

Evidence must be submitted to the School Office. It must be submitted by 23:59 on 15 January 2020 to be considered in the first round of allocations.

5 APPEALS PROCEDURE

Parents have the right to appeal against the refusal by the Governing Body to admit their child. Appeals will be arranged by and conducted in accordance with the Schools Admission Appeals Code.

6 INFORMATION FROM THE PREVIOUS YEAR'S ADMISSIONS

Information on the number of applicants received and the categories places were allocated under in previous years is available from the school office and/or North Somerset Council.

7 IN-YEAR APPLICATIONS

If there are more applicants than vacancies for any year group, in-year applications will be considered in accordance with the above oversubscription criteria. The school will, where appropriate, consider allocations for children identified as being from vulnerable groups in accordance with the North Somerset Council Fair Access Protocol (full details available from North Somerset Council). An In-Year application form is available upon request from the school and/or North Somerset Council and

should be returned to the school. The school will only consider applicants who have completed an application form. Where applicable, the relevant supplementary evidence (see paragraph above - **Baptismal Certificates or Supplementary Evidence**) should also be provided.

8 ADDITIONAL INFORMATION FOR FOUNDATION STAGE/RECEPTION

i) Applications can be made online or on paper and should be submitted -

for children living within **North Somerset** to:

Email: admissions@n-somerset.gov.uk
 Website: www.n-somerset.gov.uk/admissions
 Tel No: 01275 884078
 Address: North Somerset Council
 People and Communities
 School Admissions Team
 Town Hall
 Walliscote Grove Road
 Weston-super-Mare
 BS23 1UJ

For children living in other areas, parents should apply to their home council.

Applications must be submitted by the closing time and date of **23:59 on 15 January 2020** in order to be considered in the first round of school place allocations.

ii) Applications submitted after the closing time and date will be treated as a late application and will not be considered in the first round of allocations except where both of the following are the case:

- Such late applications are received before North Somerset has sent details of applications to other councils;
- The applicant's home Council has accepted them as if they had been submitted by the closing time and date.

All other late applications will not be considered until after the first round of allocations; this may mean that all of the places have been allocated.

9 Admissions of children outside their normal age group:

Applications for where parents would like their child to be admitted to a year group that is not the chronological age year group will be considered. The reasons for the request must be explained in writing, along with any supporting evidence, and included with the school place application form.

Parents of summer born children (born on or between 1 April and 31 August) can ask for their child to start the reception year one year after they would normally enter the school. Decisions will be made by governors on the basis of the circumstances of each case and in the best interests of the child, taking into account the social,

emotional and academic development of the child, the views of the Head Teacher, where relevant the child's medical history and the views of a medical professional, whether they have previously been educated out of their normal age group and whether they may naturally have fallen into a lower age group if they were not born prematurely.

Where a request for a child for delayed admission has been agreed in principle, the parent must complete a Local Authority Common Application Form and the application will then be processed in accordance with these arrangements and oversubscription criteria if applicable.

10 Deferred Entry:

Parents offered a place have the right to defer their child's entry until later in the school year but not beyond the point at which the child reaches compulsory school age and not beyond the beginning of the final term of the school year for which the offer was made.. Parents wanting a deferment need to make this known at the time they are offered a place.

11 Attendance:

All children offered a place are entitled to a full-time place in the September following their fourth birthday. Where the parents wish, the child may attend part time until later in the school year but not beyond the point at which the child reaches compulsory school age.

12 DEFINITIONS and other information for the purpose of admissions

12.1 A 'Baptised Catholic' is one who:

Has been baptised into full communion (cf. Catechism of the Catholic Church, 837) with the Catholic Church by the rites of baptism of one of the various ritual churches in communion with the See of Rome (i.e. Latin Rite, Byzantine Rite, Coptic, Syriac etc cf. Catechism of the Catholic Church, 1203). Written evidence of this baptism can be obtained by recourse to the Baptismal Registers of the Church in which the Baptism took place (cf. Code of Canon Law 877 & 878).

or

Has been validly baptised into a separated ecclesial community and subsequently received into full communion with the Catholic Church by the Rite of Reception of Baptised Christians into Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions or in some cases a sub-section of the baptismal registers of the church in which the Rite of Reception took place (cf. Rite of Christian Initiation 399). (see Appendix 1)

12.2 Brothers/sisters.

A brother/sister is defined as a child living at the same address for the majority of the time* as a full, half, step or adoptive brother or sister. Step brothers/sisters are defined as children who are not necessarily related biologically (including Foster children) but

are living in the same household for the majority of the time* at the address considered to be the address of the child for whom the application is made.

*A child must be living at an address for at least 50% of the time to be considered as living there for the majority of the time.

A brother/sister must be attending (or is expected by the school and/or North Somerset Council to be attending) the school at the time of admission.

12.3 Home address.

A child's home address is considered to be the place where the child permanently and ordinarily resides for the majority of the time. This would normally be the same address as the person who has parental responsibility for the child as their main carer. Those moving should provide independent confirmation of the new address.

12.4 Children in Care

'Children in Care' are children who are (a) in the care of a local council or (b) being provided with accommodation by a local council in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

For Children previously in Care:

- this includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders)
- child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order
- in accordance with Section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians).

12.5 Parent

This includes all of those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989. All references within this policy to parent(s), therefore include carers accordingly.

12.6 Multiple Births

Where one child of a multiple birth qualifies for a place, the other child(ren) will also be offered a place, even if the school has to exceed the Published Admission Number. In Key Stage One, this would be a permitted exception to Infant Class Limits.

Appendix 1

Churches in Communion with Rome

Personal Ordinariate. Baptised children of parents who are members of the Ordinariate established under The Apostolic Constitution Anglicanorum Coetibus of 4 November 2009 are to be given equal preference to that offered to children baptised in a Catholic church. It is important to note that these children may have been baptised in the Church of England.

Oriental Rite (or Eastern Catholic) Churches in union with Rome

Alexandrian

Coptic Catholic Church

Ethiopian Catholic Church ('Gheez rite') (Includes Eritrean Catholic Church)

Antiochean (West Syrian)

Syrian Catholic Church

(Syro-) Maronite Catholic Church

Syro-Malankar Catholic Church

Armenian

Armenian Catholic Church

Chaldean (East Syrian)

Chaldean Catholic Church

Syro-Malabar Catholic Church

Constantinopolitan (Byzantine)

Albanian (Byzantine) Catholic Church

Belarussian Catholic Church

Bulgarian (Byzantine) Catholic Church

Georgian Catholic Church

Greek (Hellenic) Catholic Church

Greek-Melakite Catholic Church

Hungarian (Byzantine) Catholic Church

Italo-Albanian (Byzantine) Catholic Church

Church of the Byzantines of the Diocese of Krizevci (Krizevci Catholic Church)

Macedonian Catholic Church

Romanian (Greek) Catholic Church

Russian Catholic Church

Ruthenian (Byzantine) Catholic Church

Slovak (Greek) Catholic Church

Ukrainian (Greek) Catholic Church

There are an equivalent number of Eastern Orthodox Churches with similar names that are not in union with the See of Rome. The general rule is Eastern Rite Churches in union with the See of Rome will have the word Catholic in their titles. Churches with the word Orthodox in their titles are not in union with the See of Rome and children from these Churches should be considered after Catholic children. Please refer any queries to the Commission.
