Introduction - The Lighthouse Schools Partnership

The Lighthouse Schools Partnership is an inclusive family of schools that works together in partnership to deliver exciting and effective learning for children and young people. It values excellence and collaborative working within an environment that promotes care, respect and responsibility. It sets high standards in all aspects of school life. Admission applications are welcomed on behalf of any child.

The Lighthouse Schools Partnership has developed and published these Admission Arrangements to help explain the admission application process clearly and comprehensively, so that parents and children are suitably informed when choosing and applying for a preferred school. The arrangements comply with the requirements of the 2014 School Admissions Code and the 2012 School Admission Appeals Code issued, issued under Section 84 of the School Standards and Framework Act 1998. Any concern regarding statutory compliance, fairness or equality of local policy/practice, should be directed to the Lighthouse Schools Partnership via any of its schools. If the matter cannot be resolved locally, a complaint may be raised with the Office of the Schools Adjudicator (see Part 7 for contact details). Every admission application received will be administered in a fair and equitable way, in strict accordance with published policy and practice.

The ‘day to day’ management of school admissions is delegated to an Admissions Committee established within each school setting. If you would like to discuss your specific requirements or need further help with any aspect of the admissions process, please contact the individual school. It is recommended that you also visit the school websites which provide a lot of useful information about the Lighthouse Schools Partnership, its community and education curriculum.

These Admission Arrangements apply for the following schools which are affiliated to the Lighthouse Schools Partnership:

<table>
<thead>
<tr>
<th>Academy</th>
<th>Published Admission Number (PAN)</th>
<th>Website (see Part 7 for full contact details)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gordano School</td>
<td>Year 7: 336 Year 12: 24</td>
<td><a href="http://www.gordanoschool.org.uk">www.gordanoschool.org.uk</a></td>
</tr>
<tr>
<td>High Down Junior School</td>
<td>Year 3: 90</td>
<td><a href="http://www.highdownjunior.co.uk">www.highdownjunior.co.uk</a></td>
</tr>
<tr>
<td>High Down Infant School</td>
<td>Year R: 90</td>
<td><a href="http://www.highdowninfants.co.uk">www.highdowninfants.co.uk</a></td>
</tr>
<tr>
<td>Portishead Primary School</td>
<td>Year R: 60</td>
<td><a href="http://www.portisheadprimary.co.uk">www.portisheadprimary.co.uk</a></td>
</tr>
<tr>
<td>St Mary's Church of England Primary School</td>
<td>Year R: 15</td>
<td><a href="http://www.stmarysprimaryportbury.co.uk">www.stmarysprimaryportbury.co.uk</a></td>
</tr>
<tr>
<td>St Peter’s Church of England Primary School</td>
<td>Year R: 90</td>
<td><a href="http://www.st-peters.n-somerset.sch.uk">www.st-peters.n-somerset.sch.uk</a></td>
</tr>
</tbody>
</table>
1.0  General Information

1.1  Contents

This document is set out under the following sections and headings:

1.0 - General Information
2.0 - Applying to start school in Reception or for transfer to Year 7 in September 2018
3.0 - Applying for transfer to Year 12 (joining the Sixth Form) at Gordano School
4.0 - Applying to change School ‘In-Year’
5.0 - The Oversubscription Criteria for each school
6.0 - Lodging an Appeal
7.0 - Contact details

Appendix A: In-Year Application Form
Appendix B: Catchment Maps (Gordano School and St Mary’s Church of England Primary School)
Appendix C: Supplementary Information Form (St Mary’s Church of England Primary School)
Appendix D: Sixth Form Academic Entrance Requirements (Gordano School)
Appendix E: Glossary and Definitions

1.2  Who can apply for a school place?

A parent, registered carer, or other person/organisation that has responsibility for the child concerned (referred to throughout this document as ‘the parent’) may submit a school admission application on behalf of that child for any United Kingdom (UK) state funded school.

1.3  The child

Any child aged four or older child who resides within the UK has a right to receive full-time education at a United Kingdom (UK) state funded school. The child must, at the time of applying for a school place, have European Economic Area Citizenship (includes British citizenship), or hold an appropriate Home Office Visa entitling him/her to reside in the UK.

1.4  The home address

For admission purposes, the Admission Authority considers the home address to be: The address at which the child concerned is living at the time of application, with his/her parent(s) for more than 2.5 school days per week. This address should be clearly stated on the application form.

If the child will be moving to a new home address and the parent wishes this address to be used for admission purposes, one of the following documents must be made available in conjunction with the Admission Application Form:

- A legal ‘exchange of contract’ which confirms the purchase of the property
- A copy of a formal tenancy agreement (minimum six-month term) signed and dated by the applicant and the Landlord for the property
- For Children of UK service personnel with a confirmed posting to the area or Crown servants returning from overseas: An official letter confirming a relocation date and Unit postal address or quartering area address

1.5  Siblings

The oversubscription criteria set out in section 5.2 of these admission arrangements includes criteria which relate to children with a sibling attending the preferred school.
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.2</td>
<td>If a parent would like his/her child to be prioritised against one of these sibling criteria, the sibling’s details must be provided on the admission application form. The named sibling can be a full, half or adopted brother or sister, or another child, who lives for the ‘majority’ of his/her school time (more than 2.5 school days per week) within the same family unit and at the same home address. The Published Admission Number/Admission Limit will be exceeded in order that multiple birth siblings of the same family (twin, triplet etc.) can all be offered places, where otherwise one or more of these children would be refused if the Admission Number/Limit was adhered to.</td>
</tr>
<tr>
<td>1.6</td>
<td>Waiting lists</td>
</tr>
<tr>
<td>1.7</td>
<td>Misleading or false information</td>
</tr>
<tr>
<td>2.0</td>
<td>Applying to start school in Reception or for transfer to Year 3 or Year 7 in September 2018</td>
</tr>
<tr>
<td>2.1</td>
<td>The Published Admission Number (PAN) Applications to start or transfer school in September 2018 are considered by local authorities during the ‘normal’ admissions round which applies for new entry to school. A statutory Admission Number (PAN) must be published for the years of entry and for the Lighthouse Schools Partnership these are set out in the introduction to this document. The PAN indicates the number of places that can be offered within the resources available and, where appropriate, the need to maintain the size of infant classes within the requirements of Infant Class Size legislation (this limits Reception, Year 1 and Year 2 classes to no more than 30 children per teacher, unless a child qualifies as a ‘permitted exception’ admission in accordance with section 2.15 of the 2014 School Admissions Code). If fewer applications are received than the PAN set for the respective year of entry, every applicant will be offered a place for their child, without condition. If the total number of applications received exceeds the PAN, the Admission Authority will consider every application against the relevant oversubscription criteria which is set out in section 5.2 of these Admission Arrangements. The Admission Authority will sort the applications into ranked order and identify a priority for the offer of places up to the PAN.</td>
</tr>
<tr>
<td>2.2</td>
<td>Submitting an Admission Application Form For a child to start or transfer school in September 2018, the parent must complete the Common Application Form (CAF) available from the ‘home’ local authority. The application will be considered as ‘on time’ if it is submitted to the home local authority by the following dates/times:</td>
</tr>
<tr>
<td></td>
<td>Transferring to Year 7: 23.59 hours on 31 October 2017</td>
</tr>
</tbody>
</table>
Starting school in Reception or transferring to Year 3: **23.59 hours on 15 January 2018**

The CAF may be completed and submitted using the local authority ‘on line’ procedure, or as a paper form. Full details concerning the application process, as well as information about the schools in the local authority area, are explained in the ‘Composite Prospectus’ document, which each local authority must make available on 12th September annually.

For those families who are resident in North Somerset, the ‘home’ local authority is North Somerset Council: admissions@n-somerset.gov.uk

### 2.3 Late applications

If the application form is submitted to the home local authority after the relevant deadline stated in section 2.2, it will be considered as ‘late’ and will not be administered until all on time applications have been processed unless the reason for the delay qualifies as an ‘extenuating circumstance’ as defined by North Somerset Local Authority. By this time, there may no longer be a place available at the preferred school(s). Some local authorities publish specific dates for a second admissions-round within which ‘late’ applications will be administered. Local authorities must coordinate starting and transferring school applications until 31 August 2018.

### 2.4 Notifying the application decision

Parents will receive an admission decision in writing from their home local authority on or about the following dates:

- **Transferring to Year 7:** 1 March 2018
- **Starting school in Reception or transferring to Year 3:** 16 April 2018

The method of informing the decision varies across local authorities but is set out in the Composite Prospectus issued by each authority.

### 2.5 Education Health and Care Plan (EHCP)

A place will be made available for any child who has an EHCP (formerly a Statement of Special Educational Needs) agreed between the Local authority and the Lighthouse Schools Partnership. The place will be made available at the school named in the EHCP (above the PAN if places have already been offered up to this limit at that time).

### 2.6 Starting school in Reception on a full-time basis

A child must attend school on a full-time basis from the term following the fifth birthday (compulsory school age). However, a parent may apply for a child to start school for the first time in the September following his/her fourth birthday and, where a place is offered, may choose for him/her to attend on a full-time basis from day one, even though not yet of compulsory school age.

### 2.7 Deferred entry to Reception and part time attendance

A parent may choose to defer a child’s entry to school until later in the same school year, or to agree arrangements for the child to attend on a part time basis until he/she reaches compulsory school age. However, it is not permitted to defer entry beyond the point at which the child reaches compulsory school age, or beyond the start of the last term in the school year. The Lighthouse Schools Partnership operates a three-term year.

### 2.8 Delaying school entry for a summer born child (born 1 April – 31 August)

A parent of a ‘summer born’ child who may start school in September 2018, can choose to delay their child’s entry to school until September 2019, if the parent considers this arrangement to be in his/her best educational interests of the child concerned. In these circumstances, the parent may then request that he/she be permitted to apply for a reception place in September 2019 rather than year 1.
Please note: Delaying entry to the following year does not guarantee admission. While the parent of a summer born child has a statutory right to delay his/her child’s entry to school, it is for the Admission Authority to decide for which year group the application may be submitted. The following process will apply:

1. The parent will first submit an application to the home local authority during the 2018 ‘normal’ admissions round, making it clear on the application form that he/she wishes to delay the child’s entry until September 2019. If the intention is for the child to start with the 2019 reception cohort, this must also be clearly stated on the form. The Admission Authority will then consider the application within the statutory timeframe and decide whether to support a new application in 2019 for the reception year, or to require an In-Year application for Year 1. The decision will be communicated in writing, at which point, the parent must decide whether to continue to delay his/her child’s entry to school, or to require the 2018 admission application to be processed. If he/she decides to delay entry, the September 2018 admission application form will be removed from the process and the application will not be considered any further.

2. The parent must then make an entirely new application as part of the 2019 ‘normal’ admissions round in accordance with the application process described in the home local authority 2019 Composite Prospectus. This will be made available by the local authority on 12th September 2018. The parent should also take account of the 2019/20 Admission Arrangements applying for the preferred school.

3. If the school is undersubscribed with reception applications for September 2019, the applicant will receive the offer of a place for his/her child, without condition, on or around 16th April 2019. If the school is oversubscribed with applications for September 2019, the published oversubscription criteria will be applied in order to rank all the applications received on time (including delayed entry applications) and identify a priority for the offer of available reception places. Whether a place can be offered will depend on the outcome of the 2019 application ranking exercise.

4. If the September 2019 reception application is refused, the right of appeal will apply.

5. If a parent delays a child’s entry until 2019 and decides that the child should join year 1 rather than reception, he/she will need to make an in-year application within six school weeks of the place being required.

### 3.0 Applying for transfer to Year 12 (joining the Sixth Form) at Gordano School

#### 3.1 The Published Admission Number (PAN)

The statutory PAN for Year 12 is set out in the introduction to these Admission Arrangements. This indicates the number of places that can be offered for new entry to the Sixth Form (for students joining externally who pass the minimum Sixth Form academic entrance requirements). A place will always be made for Gordano School students who wish to move from Year 11 to Year 12, providing they meet these same entrance requirements.

#### 3.2 Oversubscription

If there are more external applications received than places available (15), the oversubscription criteria set out in section 5.2 of these admission arrangements will be applied for every application received. The Admission Authority will sort the applications into ranked order and identify a priority for the offer of places up to the PAN, subject to examination results.

#### 3.3 Timetable
1. A Sixth Form Open Evening will be held during November 2017 and this will be advertised in the local press and on the School website.
2. A Prospectus, course handbooks and the ‘Sixth Form’ Application Form will be made available at Gordano School Sixth Form Open Evening.
3. Completed application forms must be submitted directly to Gordano School Sixth Form Office Manager to arrive by 4.30pm on 12 December 2017.
4. Decision letters will be issued to external applicants on 21 March 2018 (At this stage, offers will be provisional, subject to achieving GCSE Sixth Form entrance requirements).
5. Confirmation of offers to external applicants will be notified following the outcome of examination results, on the Year 12 Registration Day at the end of August.
6. In the event of oversubscription (more external applications than places available) a waiting list of those students refused admission to Year 12 will be maintained until 31 December 2018.

3.4 Application Form
Applications for Gordano School Sixth Form (Years 12 and 13) will only be accepted if they are made using the ‘Sixth Form’ Application Form which is available to download from the Academy website or as a paper copy upon request to the Sixth Form Office. The Application Form will also be made available at the Sixth Form open evening.

3.5 Late applications
External applications for places in the Sixth Form, received later than 4.30pm on 12 December 2017 will not be processed until all ‘on time’ applications have been administered and provisional decisions notified on 21 March 2018. Late applications will be administered on a first come first served basis, at which time there may no longer be places available.

3.6 Minimum entrance requirements
The minimum academic entrance requirements for admission to the Sixth Form are clearly published on the Academy website annually from November 2017. These apply equally for internal and external applicants and evidence of examination results must be provided before the offer of any provisional place will be confirmed.

4.0 Changing school – The ‘In-Year’ application process
4.1 The Admission Limit
The Admissions Committee within each school will set an admission limit for every year group other than the point of entry (for which a statutory admission number is published). Admission limits are set in accordance with the level of resource available and to ensure that as many places as possible can be offered without prejudicing ‘the efficient delivery of education and/or the efficient use of resources’ or (where applicable) unlawfully breaching the statutory Infant Class Size limit. In determining admission limits, the Admissions Committee will take account of factors such as school budget, accommodation, class organisation, the specific needs of the children on roll and the wellbeing of pupils and staff. Consequently, admission limits may be varied from time to time and so the number of places that can be offered will alter accordingly.

4.2 Submitting an in-year application
The In-Year Application Form is available to download from each school website or can be provided as a paper form via the school offices. The Application Form may be completed and returned to the preferred school at any time, although it only be administered during school term time and within six school weeks of the place being required, unless the application is for a child from a Service family or the parent is a Crown Servant returning from overseas. In
these circumstances, an application will be considered further in advance providing an official letter is submitted with the application, which sets out a relocation date and confirms a Unit postal address or quartering area address.

<table>
<thead>
<tr>
<th>4.3 Applying for a year group other than the child’s relative (chronological) age</th>
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<tbody>
<tr>
<td>The In-Year Application Form will usually be submitted for the year group associated with the child’s age, although a parent may apply for an alternative year group where he/she considers this would be in the best educational interests of the child concerned. The application must be accompanied with as much information as possible to support the case for ‘retaining’ or ‘accelerating’ the child.</td>
</tr>
<tr>
<td>The Admission Authority will decide on a ‘case by case’ basis whether to support the parent’s request, taking account of the information provided and what is considered by the Admission Authority to be in the best educational interests of the child concerned. Where an application for a ‘retained’ or ‘accelerated’ placement is refused, the Admission Authority will further consider whether a place can be offered in the child’s relative age year group. The applicant will have the right to appeal the decision where a place cannot be offered in the relative age year group.</td>
</tr>
<tr>
<td>‘Retained’ and ‘accelerated’ placements secured through the In-Year admissions process will be reviewed annually in conjunction with the child’s parent.</td>
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<table>
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<tr>
<th>4.4 Notifying the In-Year admission decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>A decision letter will be issued to the applicant within 10 school days of receipt of the completed application form, unless it is decided that supplementary information is required before a decision can be taken. The applicant will be notified of the admission decision by first class letter post.</td>
</tr>
<tr>
<td>Whether a place can be offered in the required year group will depend on the circumstances at the school at the time the application is considered. The application will be refused where a further admission would impact negatively on the school and so prejudice ‘the efficient delivery of education or the efficient use of resources’ or breach the statutory Infant Class Size Limit.</td>
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<tr>
<th>4.5 Accepting the offer of a place</th>
</tr>
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<tbody>
<tr>
<td>The Lighthouse Schools Partnership regularly receives applications for its schools and so, where a place is offered, it is very helpful if the applicant can confirm acceptance of the offer (by letter or email) as soon as possible after receiving the decision letter. However, the offer will remain available for six school weeks from the date of the decision letter, at which point it is expected that the child concerned will be attending school. If the child is not on roll and regularly attending within this time frame, the Admission Authority will write to the applicant with a view to withdrawing the offer and making the place available for another child.</td>
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<tr>
<th>4.6 Applying the Fair Access Protocol</th>
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<tbody>
<tr>
<td>The Admission Authority is committed to ‘Fair Access to school for every child’. Therefore, where an application is refused and the child concerned is not on roll or attending another school, the Admission Authority will consider whether the child satisfies any of the criteria set out in the North Somerset Council Fair Access Protocol (FAP), which is published on the council website. Where this is the case, the Admission Authority will inform North Somerset Council and provide a copy of the completed In-Year Application Form. This will enable the Council to decide whether to engage with the applicant and help secure a suitable educational placement without undue delay.</td>
</tr>
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</table>

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<tr>
<th>4.7 Children who are the subject of an Education Health and Care plan (EHCP)</th>
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</thead>
<tbody>
<tr>
<td>If a child is the subject of an EHCP (formerly a Statement of Special Educational Needs) which names a specific school, his/her parent should consult the Local Authority that issued the</td>
</tr>
</tbody>
</table>
EHCP, before applying for the child to change school. This Local Authority must be involved in the process of agreeing any change of school.

<table>
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<tr>
<th>5.0 The Oversubscription Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Oversubscription</td>
</tr>
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</table>

If there are more applications received at any one time than there are places available within the preferred year group (oversubscription), the Admission Authority will consider every application received at that time against the oversubscription criteria set out in section 5.2 of these Admission Arrangements. This will enable the Admission Authority to sort the applications into ranked order and identify a priority for the offer of available places. The oversubscription criteria will also be applied where it is necessary to rank a waiting list.

<table>
<thead>
<tr>
<th>5.2 The Oversubscription Criteria</th>
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</table>

- Refer to section 1.4 of these Admission Arrangements for the definition of ‘home address’
- Refer to section 1.5 of these Admission Arrangements for the definition of ‘sibling’

**Gordano School**

1. A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies).

2. Children who reside within the Gordano School catchment area who have a sibling on roll at the school at the time of application who will still be on roll at the time of admission and who lives at the same home address.

3. Children who reside within the Gordano School catchment area or with a confirmed move to a home address within this catchment area which can be evidenced at the time of application.

4. Children not satisfying a higher criterion

**High Down Junior School**

1. A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies).

2. Children attending High Down Infant School at the time of application.

3. Children who, have a sibling on roll at High Down Infant School or High Down Junior School at the time of application who will still be on roll at the time of admission and who lives at the same home address.

4. Children not satisfying a higher criterion
High Down Infant School
Portishead Primary School
St Peter’s C of E Primary School

1. A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies).

2. Children who, have a sibling on roll at the school at the time of application who will still be on roll at the time of admission and who lives at the same home address.

3. Children not satisfying a higher criterion

St Mary’s C of E Primary School

1. A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies).

2. Children who, have a sibling on roll at the school at the time of application who will still be on roll at the time of admission and who lives at the same home address.

3. Children who live within the ecclesiastical parish of St Mary’s, Portbury. (A map indicating the parish boundary is available to view on the school website and at the school).

4. Children who attend a ‘Church of England’ Church and have done so at least once per month in the twelve months prior to submitting the admission application.

5. Children who attend a Church or place of Christian Worship other than ‘Church of England’ and have done so at least once per month in the twelve months prior to submitting the admission application.

6. Children not satisfying a higher criterion

Note: The Supplementary Information Form which is available on the school website or via the school office must be completed and returned to confirm compliance with criterion 4 or criterion 5.

5.3 Prioritising applications by distance measurement

In the event of oversubscription, applications are prioritised by ranking them against the oversubscription criteria until the Published Admission Number (PAN) or admission limit is reached (PANs are set out in the introduction to these Admission Arrangements). If this limit is reached part way through an oversubscription criterion and there are still some applications left to rank, there will be a need to further refine the order of the applications satisfying this ‘cut off’ criterion and those which qualify against a lower criterion.

The ranked order of these applications will be determined by calculating the straight-line distance between each child’s home and the school concerned, with the shorter distance...
receiving the higher priority. Distances are calculated using North Somerset Council's computerised system(s) which determine a direct line distance between the address point of the child's home and the main entrance marker for the school. In the case of a multi-dwelling building such as a block of flats, the same distance will apply for all occupants.

### 5.4 Applying a tie-breaker

Where two or more distances are exactly equal and it proves necessary to sort the associated applications into ranked order, this will be decided by the drawing of lots. This activity will take place at the school for which the applications were submitted and be supervised by a person entirely independent of the Admission Authority.

### 6.0 Lodging an appeal

#### 6.1 The legal right to an appeal hearing

The administration of school admission appeals is subject to a statutory procedure set out in the 2012 School Admission Appeals Code issued by the Department for Education. Any applicant whose admission application is formally refused is lawfully entitled to appeal this decision. The refusal letter issued on behalf of the Admission Authority will explain how an appeal may be lodged using the Appeal Form which is available to download from each school website, or as a paper copy from the school offices.

#### 6.2 The Infant Class Size Appeal

The grounds on which an appeal panel can uphold an appeal are very limited where the decision to refuse admission was taken because the admission of a further child would breach the statutory Infant Class Size Limit. Section 4 of the 2012 School Admission Appeals Code specifies four conditions which an independent appeal panel must ‘test’ at an Infant Class Size appeal hearing. Appellants are advised to refer to this information when considering lodging an appeal.

#### 6.3 The Appeals Timetable

The Admission Authority publishes an Appeals Timetable on each school website by 28 February every year. This sets out the statutory time frame within which an appeal hearing must take place as well as the administrative timeframe within which the Admission Authority undertakes to process any appeal lodged with the school.

#### 6.4 Complaints about the administration of the appeals process

The decision of an independent appeal panel is binding on all parties. However, where there is concern that the appeal process has not been administered in accordance with the 2012 School Admission Appeals Code, a complaint may be raised with the Admission Authority via any of the school offices. Where no local resolution is reached, the parent may escalate the matter to the Education Funding Agency for further consideration.

### 7.0 Key contact details

<p>| Gordano School |
| St Mary’s Road |
| Portishead |
| North Somerset BS20 7QR |
| Telephone: 01275 842606 |
| Email: <a href="mailto:mailbox@gordanoschool.org.uk">mailbox@gordanoschool.org.uk</a> |
| Academy website: <a href="http://www.gordanoschool.org.uk">www.gordanoschool.org.uk</a> |
| Headteacher: Gary Lewis |</p>
<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Telephone</th>
<th>Email</th>
<th>Academy Website</th>
<th>Headteacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Down Infant and Junior Schools</td>
<td>Down Road, Portishead, North Somerset BS20 6DY</td>
<td>Infant 01275 843969, Email: <a href="mailto:highdown.inf@n-somerset.gov.uk">highdown.inf@n-somerset.gov.uk</a>, <a href="mailto:highdown.jun@n-somerset.gov.uk">highdown.jun@n-somerset.gov.uk</a></td>
<td><a href="http://www.highdowninfants.co.uk">www.highdowninfants.co.uk</a>, <a href="http://www.highdownjunior.co.uk">www.highdownjunior.co.uk</a></td>
<td>Andrey Cowan</td>
<td></td>
</tr>
<tr>
<td>Portishead Primary School</td>
<td>Station Road, Portishead, North Somerset BS20 7DB</td>
<td>01275 843360, Email: <a href="mailto:school.office@portisheadprimary.co.uk">school.office@portisheadprimary.co.uk</a></td>
<td><a href="http://www.portisheadprimary.co.uk">www.portisheadprimary.co.uk</a></td>
<td>Richard Riordan</td>
<td></td>
</tr>
<tr>
<td>St Mary’s C of E Primary School</td>
<td>Church Lane, Portbury, North Somerset BS20 7TR</td>
<td>01275 372066, Email: <a href="mailto:stmarys.pri@n-somerset.gov.uk">stmarys.pri@n-somerset.gov.uk</a></td>
<td><a href="http://www.stmarysprimaryportbury.co.uk">www.stmarysprimaryportbury.co.uk</a></td>
<td>Lorraine Wright</td>
<td></td>
</tr>
<tr>
<td>St Peter’s C of E Primary School</td>
<td>Halletts Way, Portishead, North Somerset BS20 6BT</td>
<td>01275 843142, Email: <a href="mailto:stpeters.pri@n-somerset.gov.uk">stpeters.pri@n-somerset.gov.uk</a></td>
<td><a href="http://www.st-peters.n-somerset.sch.uk">www.st-peters.n-somerset.sch.uk</a></td>
<td>Sharon Roberts</td>
<td></td>
</tr>
</tbody>
</table>

For those families who are resident in North Somerset, the ‘home’ local authority is North Somerset Council

Team/Service: Admissions & Transport Email: admissions@n-somerset.gov.uk Telephone: 01275 884 078 and 01275 884 014
| **Postal Address:** | Postal Address:  
School Admissions and Transport Team  
People and Communities  
North Somerset Council  
Town Hall  
Walliscote Grove Road  
Weston-Super-Mare  
BS23 1UJ |
<table>
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<td><strong>The Education Funding Agency</strong></td>
<td><a href="www.gov.uk/government/organisations/education-funding-agency">www.gov.uk/government/organisations/education-funding-agency</a></td>
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| **The Department for Education** | The Department for Education  
Sanctuary Buildings, 20 Great Smith St, London SW1P 3BT  
Telephone 0370 000 2288  
Electronic contact form: form.education.gov.uk  
Website: [www.education.gov.uk](www.education.gov.uk) |