How to comment on applications using Planning Search

Before sending us any comments we recommend that you read our guidance. This explains what we can and can't take into account and how your comments will be considered. You should also read our terms and conditions and ensure that you do not submit any comments which are unlawful, defamatory, obscene, offensive or scandalous.

To comment on a planning application you do not need to register with Planning Search. But if you do register you only have to provide your details once, which means the next time you log in you will not have to enter your personal details again.

The comments tab displays any comments that have been made about this application by members of the public or members of official consultee groups. The number of comments is displayed on the tab.

If the application is currently open for comments, you can add your own comment. To do this:

1. Click on the comments tab

2. Then select the make a comment tab. Alternatively, you can select on the button on the right side of the page

3. If you have previously registered, your details will be automatically populated

4. If you have not registered you need to add your details to the required fields

5. All fields marked with a * must be completed

6. You can paste text directly into the comment box

7. If you want to receive an email confirming that your comments have been received tick the box at the bottom of the page:

8. Click on either submit or submit and register

9. Your comments will be uploaded to the website and available to view immediately

To view comments made by members of the public, click on the public comments tab.