

# Community Living Room Volunteer

## Library Service

### Purpose of the role:

To facilitate the running of Community Living Rooms in libraries, helping to provide a warm, safe and welcoming space, which is available for anyone to use.

### Main tasks and activities may include:

- Welcoming people to the space
- Providing basic refreshments to people (tea, coffee, squash, water) as requested
- Chatting with people and helping to create a friendly atmosphere
- Set up activities for people to take part in if they wish (this could include toys for children, board games for all ages, jigsaw, Lego, Duplo)
- Clean area after use (wash up cups, wipe down toys)

### Volunteers will have these qualities, skills and experiences:

You do not need to have any previous experience of volunteering or working in a library. For this role you will need:

- An interest in libraries and desire to be an advocate for the service;
- To enjoy meeting new people and talking to them;
- Good communication skills;
- To be reliable;
- Patience;

### Types of training and resources available to support volunteers:

- An Induction which explains how the library service operates and outlines all the policies and procedures that you will need to know;
- A tour of the library at which you will be volunteering;
- Introductions to members of staff and other volunteers, alongside whom you will be volunteering;
- Out of pocket expenses can be paid;
- Accreditation may also be available;
- Autism Friendly Libraries training;

- Dementia Friends training;
- Details of any relevant resources that may help you in your role.

## How often does the volunteer activity tend to take place?

Sessions will vary, depending on the needs of the library and the community. Extra sessions may take place in school holidays.

## Where does the voluntary activity take place?

Activities take place at a number of North Somerset Libraries. Please see the [Vacancies](#) page of our website for more information or call using the details below.

## Name and contact details of the volunteer co-ordinator:

Name: The Library Volunteering Team

Email: [library.volunteers@n-somerset.gov.uk](mailto:library.volunteers@n-somerset.gov.uk)

Phone numbers: 01934 426 657 or 01275 884315 or 01275 888 864

## Other important information:

- If you are concerned that volunteering may affect any benefits you receive, please ask and we will do our best to assist you.
- All library volunteering roles involve dealing with the public and are customer focused.
- Volunteers are complementary to paid workers and volunteers should not be used to replace staff.

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