

North Somerset Safeguarding Adults Board



It is recognised that representatives need to consult with their organisations and express permission is given to them to use NSSAB information for this purpose. In all other circumstances, all documents and correspondence shared in this meeting and all discussions that take place during this meeting are confidential and should not be disclosed outside the meeting without agreement of the Chair.

All Board members are covered by their organisation's indemnity insurance, this is with the exception of lay members. Please note that whilst we value the opinions and professional judgement of our lay members they are exempt from taking any decisions arising from the Boards and its sub-groups.

MINUTES/ACTIONS

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| Date of Meeting | 09 June 2020 |
| Venue | Microsoft Teams |
| Chair | Tony Oliver, Chair |
| Minutes | Lucy Teteris, Safeguarding Boards Co-ordinator |

| Agency | Membership | Attendance |
|--|---------------------|----------------|
| Alliance Homes | Liz Griffiths | Attending |
| Avon Fire and Rescue | Meghann Elvin | Nikki Rice |
| Avon and Somerset Police | Jess Aston | Apologies |
| Avon and Somerset Police | Victoria Caple | Attending |
| AWP | Lynne Franklin | Attending |
| BNSSG CCG | Paulette Nuttal | Kirsten Bowes |
| Care Home Provider Rep | Vacant | |
| CQC Rep (to attend yearly) | Sue Burn | Attending |
| Domiciliary Care Provider Rep | Vacant | N/a |
| Healthwatch | Rowan Williams | |
| Housing Provider: Curo Group Ltd | Andrew Snee | Louise Newbutt |
| Housing Provider: Anchor Hanover Group | | |
| LSAB Chair | Tony Oliver | Attending |
| LSAB Deputy | Delyth Lloyd Evans | Attending |
| Marie Curie | Portia Hampton Wale | Attending |
| National Probation Service | Liz Spencer | Attending |
| North Somerset Community Partnership | Mary Lewis | Attending |
| North Somerset Council, Executive Member | Cllr Mike Bell | |

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| North Somerset Council, Director, People and Communities | Sheila Smith | Apologies |
| North Somerset Council, Adult Support and Safeguarding | Hayley Verrico | Attending |
| North Somerset Council, Strategy, Commissioning and Quality Assurance | Gerald Hunt | Attending |
| North Somerset Council, Service Leader, Strategic Safeguarding and Quality Assurance | Jo Baker | James Wright |
| North Somerset Council, Service Leader, Safeguarding Boards Co-ordinator | Lucy Teteris | Attending |
| North Somerset Council, Trading Standards | Helen Heskins | Attending |
| Public Health | Gemma Brinn | |
| SafeLink | Sarah O'Leary | Jayne Whittlestson |
| We Are With You | Gill Flanagan | Julie Harper |
| Weston Area Health | Debra Parsons | Attending |
| Attending as a matter of exception or to present to the Board | | |
| NHS England and NHS Improvement SW | Faye Kamara | N/a |
| MCA/DoLS/LPS Manager | Dameon Caddy | |

Agenda Item 1: Introductions and apologies
Presenting: Tony Oliver, Chair
Discussion/Challenge:

LT went through apologies and representations. TO read out the confidentiality statement. The completed attendance sheet is circulated with the minutes. **Action**

Agenda Item 2: Declarations of conflict of interest and items of AOB
Presenting: Tony Oliver
Discussion/Challenge:

- (i) There were no declarations of conflict interest.
- (ii) There was one retrospective AOB presented by JW after the meeting. This is a training video to support safeguarding adults' awareness.
<https://www.northsomersetsafeguarding.co.uk/adults-safeguarding-board/i-work-with-adults/training-and-events>

Agenda Item 3: Presentation and Good Practice Examples:
Presenting: LPS Scoping
Discussion/Challenge:

LPS Scoping: Dameon Caddy presented the scoping report he has produced for North Somerset Council and noted that in terms of partner agencies, e.g. UHBW, AWP and CCG will have to produce their own scoping documents in the future.

This has also been presented to the sub-group chairs in February.

Although not officially stated, he doesn't think that the new legislation will take effect by October, but regardless, it is new legislation.

He highlighted:

- It is no longer just the local authority now responsible for authorising DoLS but will now include CCGs and NHS hospital provider trusts as well.
- A two-tier system: Standard assessments and AMCP assessments
- 16/17 years olds will also be brought into the new scheme
- The local authority will retain responsibility for independent hospitals
- Bulk of assessment work will be care homes, supported living, shared lives and the number is anticipated to jump as LPS will have a much broader reach: 1600 standard and non-contentious and 548 complex with the need of oversight by an AMCP.
- 16/17 yr olds will increase the numbers (but not hugely) but presently he is unable to scope this cohort.
- 16/17 yr olds are an important cohort as a potential high yield risk
- Currently can't meet the demand of DoLS assessments and have a waiting list, with LPS there will be a duty to authorise, so having a waiting list will not be an option. He noted the impact this would have on an increase in resources.
- Waiting for the Code of practice to be released to be able to progress.

TO, as the Board's chair, sought assurance from key organisations that they are progressing as best they can (without the code of practice) in preparation for LPS.

DC confirmed that there is someone from the CCG who is leading on this across the BNSSG and reminded the Board that his document is solely for North Somerset.

JG asked whether DC's figures were correct when taking into account children who have SEND plans in place. DC confirmed that he has yet to carry out the scoping for 16/17 yr olds. VC, on behalf of the North Somerset Safeguarding Children Partnership confirmed that LPS has been discussed both at Executive of the NSSCP and at the Avon and Somerset Strategic Safeguarding Partnership. It was agreed that VC and JB will review this and feedback to the next Board.

Action.

LF also raised Child and Adolescent Mental Health Service (CAMHS) and that some organisations like AWP will have to set up dual processes as both hospital providers and community service providers, such as supported living.

DLE suggested that the Board raised four or five pertinent issues to seek assurance from partner organisations for example, having a waiting list no longer being an option; legal risks around 16/17 year olds.

The Board discussed the difficulty of making any progress without the code of practice being published.

It was agreed that DC and TO will set some criteria to send to organisations for the Board's assurance. **Action.**

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| Agenda Item 4: | Minutes of last meeting (17 March) and matters arising |
| Presenting: | Tony Oliver |
| Discussion/Challenge: | |

The minutes were agreed as an accurate record and signed off by the Board.

TO went through the outstanding actions which are updated below.

Item 5 (ii) Recruit a representative for care home and domiciliary home care providers. Liz Griffiths from Alliance was in attendance at today's Board. She agreed to raise this with

domiciliary care providers for an alternative representative. GH will raise at the next Provider Forum for a Care Home provider representative. If the forum is delayed he will make a specific requests. **Action.**

Item 5 (iii) Performance data: ambulance service concerns. Data for the past three years has been analysed which evidences that there has not been a concerning deviation of their percentage reportings over that period of time. **Action closed.**

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| Agenda Item 5: | Update on COVID-19 multi-agency safeguarding forum |
| Presenting: | Victoria Caple |
| Discussion/Challenge: | |

VC gave an update on two forums that she is hosting and chairing: one for adults and one for children. These have been set up to identify and respond, as a multi-agency group, to any challenges anyone might be experiencing and as a system come together to support each other. She highlighted the following issues:

- Homelessness - government guidance and HV's assurance about how NSC is reviewing this.
- Primary care and the importance of continuing to see the GP; attend hospital
- Looking at data over the stages of the pandemic for example, reporting of domestic abuse, the police data didn't support an increase although it is known that domestic abuse support services did see an increase. Pharmacies have been set up as safe places for victims to be able to visit and disclose.
- Conversations held around Weston hospital closure
- Data is showing a 25% decrease in concerns in care home. This relates to the very limited agency visits currently taking place.
- We are With You reported a strengthening service, engaging more quickly and effectively on a virtual platform; also reported a spike of deaths of middle age women with alcohol issues.

Julie Harper from We are With You introduced herself and suggested a useful representative would be from NextLink who would be able to update on numbers of domestic abuse cases.

- Discussion on how to support adults with learning disabilities.
- The forums are now moving to the new normal where VC wants to probe issues such as hidden harm and how to find different ways to support communities across North Somerset.

TO asked whether any consideration had been taken in continuing to provide accommodation to the homeless. VC confirmed that from these forums there is recognition that there is an obligation and that there are meetings set up, government funding and discussion ongoing as to what this will look like. JH confirmed that she is attending these meetings and that they are looking at providing a "wrap around" service, a joint care plan, for those who want to engage.

DLE was interested in the data above but raised her concern that this Board still did not have any data produced for this meeting and would like data in advance of future Boards. TO assured DLE that JB has been doing work around data. **Action.**

LS raised, in relation to the summary of the above COVID meetings, the focus of men leaving prison and having been in care in North Somerset. All 18-30 were care leavers in North Somerset. This has also been raised at the homeless prevention task group. She noted that NSC Housing are dealing and giving tremendous support with the very risky and complex issues this raises, which are not met by ordinary housing solutions.

She also noted that data from NPS and possibly the CRC will be provided for this Board.

TO asked GH for an update on data across care homes in relation to COVID.

94% of providers have sufficient PPE

Spike in deaths in care homes a couple of weeks ago but this has now dropped again

GH confirmed that a lot of data has been produced for HOSP. Slides are available for the Board on request. **Action.**

Agenda Item 6: Use of technology going forward
Presenting: Tony Oliver
Discussion/Challenge:

It was agreed that there is an opportunity for the use of IT going forward, certainly for sub-groups as a more cost-effective way to conduct meetings. JW confirmed that technology has improved attendance at these meetings and gave L&D sub-group as an example.

It was also agreed, that a hybrid model of face to face and virtual (for those who have to travel) would be explored. **Action.**

Agenda Item 7: Standing agenda items:
Presenting: As below
Discussion/Challenge:

7 (i) Boards risk register (TO)

- Provider Rep – rating to remain.
- Covid-19 pandemic: TO asked the Board for a rating. It was agreed that the impact is high, significant if not critical.
DP gave an update on Weston Hospital, she confirmed that it is planning to open slowly as of tomorrow, repatriating patients from Taunton and Bristol. Strong safeguarding processes have been put in place, screening and swabbing of patients before taking them back in. The hospital has been deep cleaned, staff have been swabbed and blood taken for antibodies. A&E is being used as a safe holding place.
It was agreed that a week ago, the grading would have been likelihood of critical harm, but now this has reduced. Change headings to reflect the above. **Action.**

7 (ii) Review of Board membership: Discussed above.

7 (iii) LSAB Sub-Group Chairs summary: JW updated in JB's absence. He gave feedback from the sub-groups:

- Comms: it was agreed that the sub-groups would highlight specific issues on their report templates to be forwarded to the NSC Comms team (Vikki Page).
- L&D: training courses have been cancelled; a couple of virtual forums have been held within the local authority – Peer Support Forum and Good Practice Forum. These were quite successful and now looking to see how to provide multi-agency online webinar-based training.
- LPS training
- Training pathway updated
JG asked how many can attend a training course with social distancing. JW confirmed that more events for less people are being planned. There is an obvious cost but delivering safeguarding training remains a priority.
- MCA/DoLS/LPS – as above. DC also noted that IMCAs are currently not taking any home visits.
- P&P: Pressure Ulcer protocol. The draft has been circulated to the Board for sign-off today. This updated protocol takes in to account new national guidance and BNSSG's position. The

protocol has adopted changes in language and grading and clarity around injuries. A three-stage approach.

LF raised a query on P4, third paragraph from the bottom. Regulation 18 – all providers will notify CQC. LF stated this was not quite accurate and she will forward a paragraph to replace this to JW. **Action**

She also noted that she found the language around non concordance a bit challenging but as this was directly terminology from the DoH it was accepted that this would remain.

The Board agreed to sign-off the protocol subject to the replacement of the above paragraph. **Board agreed.**

- Q&P meeting end of May to focus on the pandemic and providing live data.

7 (iii) a (i) Multi-agency audits: None

7 (iii) a (ii) Performance data: None. JW let the Board know that a comprehensive dashboard is being produced but there are endless debates how this should be presented to the Board. TO reminded the Board of the above conversation and that this is in hand with JB.

7 (iii) b SAR update: TO gave a summary of a recent case brought to the attention of the SAR Panel. Further information has been requested in order to make a decision as to whether it meets the criteria or not for a SAR. Chronologies have been requested for 1 July and the panel will reconvene week commencing 6th July.

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| Agenda Item 8: | Policies: |
| Presenting: | As below |
| Discussion/Challenge: | |

PiPoT: VC gave a verbal update. She explained the different approaches other regions take; either the police leading on all allegations or the local authority. She confirmed that a meeting will shortly be arranged with partners to discuss and produce a local approach, maybe a hybrid of other areas' approaches. She confirmed that this would include a structure and threshold and which principal applies and when. LF noted the problem around PiPoT crossing over with LADO and across different borders, with no consistent process.

Pressure Ulcer Protocol: As above.

Easy read leaflet: This has been brought to the Board's attention to ask partners to disseminate it and to ask for feedback on its impact and whether it is achieving what it sets out to achieve. This is requested at December 2020 Board. **Action**

The Board asked whether it could be circulated hard copy to GP surgeries etc. **Action.**

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| Agenda Item 9: | Key messages |
| Presenting: | Tony Oliver |
| Discussion/Challenge: | |

- COVID-19 and its impact on Care Homes
- Provision of multi-agency data
- Pressure Ulcer Protocol. This will be uploaded on to the Safeguarding Board Website by 23rd June. **Action.**

Agenda Item 10: AOB

Presenting:

Discussion/Challenge:

JW asked for the following to be brought to the Board's attention. This was emailed after the Board.

A video commissioned by the local authority's training provider has been uploaded on to the North Somerset Safeguarding website. This has been developed to support safeguarding adults' awareness whilst planning is in place on how to deliver formal training sessions.

The link is available here:

<https://www.northsomersetsafeguarding.co.uk/adults-safeguarding-board/i-work-with-adults/training-and-events>

Next Meeting: 08 September 2020 @ 2.00pm, National Probation Offices, Worle

ACTION LOG

| | | Lead | Date |
|--------------------------------|---|-------|-----------|
| Item 1 Introductions | Attendance sheet to be circulated with minutes. | LT | June |
| Item 3 LPS | VC and JB will review at the NSSCP discussions around 16/17 yr cohort and feedback at next Board. | VC/JB | September |
| | TO and DC to set some criteria for Board to seek assurance from partners around LPS scoping. | TO/DC | September |
| Item 4 Provider representative | Liz Griffiths and Gerald Hunt will both seek representation from domiciliary and care home providers. | LG/GH | September |
| General Action | DLE raised concern again that no data had been provided in advance of the Board. TO and JB are working around this. | TO/JB | July |
| Item 5 Covid-19 Forums | Data produced for HOSP on Care Homes during the pandemic is available on request. | Board | July |
| Item 6 Technology | It was agreed to explore the use of technology moving forward, as an option to face to face meetings. | TO | September |
| Item 7 Boards risk register | Headings on the risk register regarding Covid-19 to be amended. | TO | July |
| Item 7 Sub-group Chairs update | Pressure Ulcer Protocol: LF to provide a paragraph around Regulation 18. | LF | June |
| Item 8 Policies | Easy read leaflet: feedback on its impact to December Board | Board | December |
| | Hard copies of the leaflet to be produced. | LT | July |
| Item 9 Key messages | LT to upload the Pressure Ulcer Protocol onto the website | LT | June |