Dear Candidate / Agent

UK PARLIAMENTARY ELECTION: THURS 8 JUNE 2017
WESTON-SUPER-MARE CONSTITUENCY

ELECTION INFORMATION:

1. **Nominations and Deposits**

   Subject to the receipt of the Writ of Election, the Acting Returning Officer intends to publish Notice of Election on Friday 5 May 2017.

   On that basis nomination papers may be submitted to this office between the hours of 10am and 4pm between Monday 8 May 2017 and Thursday 11 May 2017.

   The nomination pack may be obtained at the following link:


   Please contact this office if you require a hard copy of the nomination pack.

   Deposits of £500 will be accepted in cash (pounds sterling only), or by UK banker’s draft. You may also use online payment facilities if making a deposit payment on or before 4pm on Wednesday 10 May 2017. We may ask you to supply confirmation of an online payment from your bank. We are not able to receive online payments on Thursday 11 May 2017 as we are advised that we cannot guarantee receiving confirmation of such payment prior to the close of nominations at 4pm that day.

   The details for making online payments are:

   Sort Code: 20-94-74  Account Number: 13632520

   Account Name: NSDC-PARLIAMENTARY ELECTION – CANDIDATE DEPOSITS

   Please enter the candidate’s name as the online payment reference.
2. **Situation of Polling Stations**
   A list of all polling stations is attached.

3. **Election Timetable**
   An election timetable is attached.

4. **Issue of Postal Votes**
   The first issue of postal votes will be on **Monday 22 May** for postal votes applied for by 28 April 2017.
   Any postal votes applied for after 28 April 2017 and by the deadline of 5 pm on Tuesday 23 May will be issued and posted by **Friday 26 May**.

   Postal votes will be issued by 1st class post.

5. **Opening of Postal Votes**
   Postal vote openings will take place at Town Hall, Weston-super-Mare, BS23 1UJ commencing at 10am on the following days:- Friday 2nd, Monday 5th, Tuesday 6th, Wednesday 7th and Thursday 8th June 2017.

   All candidates and agents are entitled to attend the opening session and may appoint up to two postal vote agents on a form to be issued once nominations have closed.

   **Please note**: Any postal votes delivered to polling stations (that have not been collected by our office during the day) will be delivered to the verification and opened there from 9pm onwards.

6. **Verification and Counting of Ballot Papers**
   Information regarding the verification and count will be issued once nominations have closed.

7. **Requirement of Secrecy**
   I must bring your attention to the provisions of Section 66 of the Representation of the People Act 1983. A copy is attached to this letter - please ensure a copy of the relevant form is provided to all agents.

8. ** Tellers**
   The link below will take you to the Electoral Commission’s Guidance for tellers:--, 

9. **Guidance for Candidates and Agents**
   The link below will take you to the Electoral Commission’s Guidance for Candidates and Agents: [www.electoralcommission.org.uk/i-am-a/candidate-or-agent/uk-parliamentary-general-election-great-britain](http://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/uk-parliamentary-general-election-great-britain)
10. **Informal Checking of Nominations**

   If you would like an informal check of your nomination paper prior to formal submission, please contact us to arrange a convenient time.

11. **One-to-one briefing for Candidates and Agents**

   I am happy to meet for an informal one-to-one briefing session.

   Yours sincerely

   *Mike Jones*

   **Mike Jones**
   Elections Specialist Practitioner

**Encs:** Timetable, List of Polling Stations, Requirements of Secrecy form