

## Noticeboard

Children and Young Peoples Services

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This electronic communications bulletin is  
available on the North Somerset Website at  
[www.n-somerset.gov.uk/noticeboard](http://www.n-somerset.gov.uk/noticeboard)

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## Draft Education Provision in North Somerset - A Commissioning Strategy 2012 – 2015

Dear Colleagues

The current School Organisation Plan (2007-2012) sets out the Authority's framework within which decisions are taken in relation to school place planning and organisational structures. Whilst there is no longer a statutory requirement to produce a School Organisation Plan, we think it is important that we share the strategic direction and commissioning strategy the Council wishes to pursue in relation to ensuring sufficient school places.

We have produced the renamed draft 'Education Provision in North Somerset – A Commissioning Strategy 2012-2015' and are seeking your views on the document; especially the proposed policy direction.

The document can be found on the Council's E.Consult website at:  
<http://consult.n-somerset.gov.uk/inovem/consult.ti>

and as a web page at <http://www.n-somerset.gov.uk/depnscs2012>

The consultation will end on 30 March 2012.

In February and March 2012 we will be holding information events in Castlewood, Clevedon; Town Hall, Weston-super-Mare and St Katherine's Secondary School, Pill. Further details of dates and times of these events will follow shortly. You are welcome to attend and discuss the plan in more detail.

If you wish to be kept informed of developments and events, please register your interest by emailing [school.organisation@n-somerset.gov.uk](mailto:school.organisation@n-somerset.gov.uk).

**Sheila Smith, Director of Children and Young People's Services**

### **New arrangements for teacher appraisal and capability and new teacher professional standards**

Following a public consultation between May – August 2011, new arrangements for managing teacher performance were announced on 13 January 2012. They will come into force on **1 September 2012**. The New Standards for Teachers have also now been published, replacing the existing standards for Qualified Teacher Status (QTS) and the core professional standards. An additional set of standards, the Master Teacher standards, is still at the proposal stage but has also been published and seem unlikely to change.

The DfE website with the most recent updates and links can be found at [here](#). All relevant materials will shortly be available on [CPD Online](#).

We have already planned for discussions regarding a local response to these changes through the development of local model policy. I will be working with colleagues in HR and the Professional Associations in the immediate future. As you may already be aware sessions are

already planned for Headteachers. However, the publication of these materials has been much later than was anticipated and we may need to reschedule these. You will be kept informed as we progress.

If you have any questions or wish to be involved in the development of a local approach please contact me.

[Kevin Katner](#), Future Schools Adviser

### Services to Schools and Academies 2012-13

Please note that the deadline to return your school's Commitment to Purchase form is **Friday 20th January**. Please be aware that there is an additional charge of **£200** for those schools who do not return their forms by the deadline and then subsequently want to sign up for services.

If you have not done so already, please return the form to me as soon as possible. Please do this preferably by email to [CCF@n-somerset.gov.uk](mailto:CCF@n-somerset.gov.uk) or fax (01275 882747) to ensure that it is with me by the deadline date. Please call me if you fax this form to ensure that it is collected.

I will contact schools directly who have not returned their forms by Thursday to ensure that we try to collect these by the deadline. If you have any questions regarding this then please let me know.

[Laurence Marsh](#), Schools Liaison Officer

### ParentPay Funding

This is a reminder that the funding for ParentPay subscriptions and training has been extended to primary and special schools intending to go live by the beginning of Term 5. This funding covers one year of the subscription and webex training, and is available on the condition that the school takes in all official income through the system a term after the launch date.

This will be the final date to go live for schools interested in accessing this funding, however the framework contract will still be available to schools who are interested in taking up this system after this date.

If you are interested in obtaining funding or have any questions regarding the system please contact me.

[Laurence Marsh](#), Schools Liaison Officer

### Music Education Partnership: North Somerset

Thank you to all those that have attended workshops already or submitted their responses to the discussion document circulated before Christmas.

The final forum for open debate is scheduled for **Thursday 19th January 4.00 - 5.30pm**. The session is entitled '*Understanding the National Music Plan*' and can be booked by clicking [here](#) or through [CPD Online](#).

A short summary of the NPME and its implications, followed by a reflection of feedback received from schools and other stakeholders so far, plus an update on the outcome of discussions with potential partners will be presented. There will then be an opportunity for delegates to comment and contribute, sharing their views on the most important issues to be resolved.

Following this event our application for funding will begin to be written, agreements with partners finalised, the business plan developed, and the evidence we must submit collated.

If you would like to contribute to the development of the *Music Education Partnership: North Somerset* and have not yet done so either in person or via the online feedback form, then this is your chance. If you have contributed you may like to attend anyway to hear the summary of feedback from others.

Places are limited so please book as soon as possible. If you do not have access to [CPD Online](#) then email [mandy.dobson@n-somerset.gov.uk](mailto:mandy.dobson@n-somerset.gov.uk) to reserve your place.

**[Mark Trego](#), Music Service Manager**

## School Term and Holiday Dates 2013 - 2014

Please note that following consultation, the Children and Young People's Directorate have agreed to adopt the following proposed dates for the school year 2013-2014.

Term 1	Mon	02/09/2013	To	Fri	25/10/2013	40 days
Term 2	Mon	04/11/2013	To	Fri	20/12/2013	35 days
Term 3	Mon	06/01/2014	To	Fri	14/02/2014	30 days
Term 4	Mon	24/02/2014	To	Fri	04/04/2014	30 days
Term 5	Tues	22/04/2014	To	Fri	23/05/2014	23 days
Term 6	Mon	02/06/2014	To	Tues	22/07/2014	37 days
Total						195 days

Voluntary Aided, Trust and Foundation schools set their own term dates but will be encouraged to follow the model set out above. The calendar can be found on the [January 2012](#) web page.

For further information, please contact me.

**[Tony Pearle](#), School Organisation Manager**

## Update from The Learning Exchange



### Primary Headteachers' Meeting

Theme: Championing Excellence For All

**Date:** 9 February 2012  
**Time:** 8:00am – 4:00pm  
**Venue:** Coombe Lodge, Blagdon

This meeting will provide information, guidance and updates on:

- EYFS framework from September 2012;
- CYPs transformation;
- Leading, sustaining, maintaining Improvement;
- Safeguarding;
- Healthy Schools;
- Presentations on the School Self-Evaluation Toolkit by Headteachers.

Would Headteachers please book their place on [CPD Online](#) for catering purposes at Coombe Lodge. Any queries, please contact [Maxine Williams](#).

### **Secondary Maths Teacher Training Day**

Through our partnership with Independent Thinking, we are pleased to announce a training day for secondary teachers of mathematics led by [Ian Taylor](#) (Associate, ITL) on **7 February** at Priors Community School – an Academy Trust. Booking is now available on [CPD Online](#). Lunch and refreshments are included in the cost of £125 per delegate. A reminder that, if you wish to fund a place with LE credits (2 plus £25), this must be indicated when booking.

### **Leadership Dinner**

Booking is now available for the 2012 School Leadership Dinner on **28 June 2012** at 7.00pm at Cadbury House. Our guest speaker will be Simon Cooper-Hind, who has successfully led two schools in challenging circumstances. He is a consultant leader with the National College and an accredited coach. This dinner is a great opportunity to celebrate learning in North Somerset and value your leadership team. Places can be booked through [CPD Online](#) at the subsidised cost of £40.00 per person (for Learning Exchange member schools) which includes a three course dinner and the pre-dinner address.

### **Autistic Spectrum Disorder Immersion Day**

The Learning Exchange and Bryanston Square are jointly holding an Immersion Day on **Friday 24 February 2012**, focusing on local opportunities for those with Autistic Spectrum Disorder.

The day will be a structured journey of thought-provoking visits to a variety of different organisations, which would normally be outside of participants' usual frame of reference, in order to share thinking and ideas and to look at new ways of doing things. Places can be booked through [CPD Online](#). For further details, contact Marie Horton.

### **KS2 Performance Tables 2011**

The Department for Education would like to remind all primary schools to check the published data on the [2011 Key Stage 2 Performance Tables](#).

If a school believes that there are errors with the published data, they need to contact the Department for Education by email at [mailbox.performancedatateam@education.gsi.gov.uk](mailto:mailbox.performancedatateam@education.gsi.gov.uk) or by telephone on 0207 3408 440. **The deadline to make any request for amendments is Friday 27 January 2012.**

Owing to the Data Protection Act, we do not encourage including pupils' names in emails. If the school needs to supply pupil names, we would suggest that the school writes the query in Microsoft Word or Excel, password protect the document and send it to the Department by email with password sent in a separate email.

### Ofsted

Ofsted's new Chief Inspector, Sir Michael Wilshaw, has announced plans to introduce no-notice inspections for all regular school inspections from September 2012. The details of how the changes will work will form part of a wider consultation on the future of inspection that will be announced in coming weeks.

### CPD Events

The English and Display course being held on **26 January 2012** has been re-titled to 'Creating the 'wow' effect – the learning environment and its impact on children's language'. For full details and to book a place, please click [here](#). Further details are available from [Penny Boardman](#).

There are still places available on the following maths courses - click on the link to book your place.

- [Problem Solving - Division and Fractions at KS1 - 26 January](#)
- [Problem Solving - Algebra and Using a Calculator - KS2 focus - 7 February](#)
- [Shape and Space - 7 March](#)

Further details are available from [Lorraine Woolven](#).

### Consultations:

Details	Open until
<a href="#">Consultation on a Revised Early Years Foundation Stage (EYFS) (Learning and Development Requirements) (Amendment) Order 2012</a>	19 January
<a href="#">A consultation on revised statutory guidance and regulations for exclusions from schools and pupil referral units in England</a>	17 February
<a href="#">Revised Premises Regulations</a>	26 January
Please click <a href="#">here</a> for more information	

Read the latest DfE communication 'Need to Know 2011-12 for Headteachers, Principals and Governors' [here](#).

**[Paul Jacobs](#), Assistant Director, Learning & Achievement**

## Secondary Benchmarking - KS4

The KS4 benchmarking sheet is now available to schools on NOIR.

[Malcolm Lane](#), Management Information Manager

## Absence Benchmarking Sheets - Special Schools

An absence benchmarking sheet is now available on NOIR for special schools using the new 15% definition of persistent absence for 2010/11, Terms 1-4. To view your school's data please enter your DfE number in the red box.

[Felicity Williamson](#), Information Officer, Management Information and Research Team

## Important Message Regarding January School Census

The DfE Validation file for the January School Census is triggering an error for a pupil address that **does not** contain a street name, although it **does** contain the following:

- Locality
- Town
- Administrative area
- Post town

This error could be triggered many times in some schools as it could be the case that not all pupil addresses have street names. The DfE have advised that, at this late stage, they will not be asking school software suppliers to correct this error at source, but it will be corrected on upload to COLLECT.

Please ignore this error (Error no. 2380) on your Census return when you submit.

[Sally Milton](#), Data Systems Manager

## School Mode of Travel Report

All schools and academies, for census day 19 January 2012.

Since last autumn, when the DfE removed the data field for Mode of Travel from the January school census, we have been working with Capita to meet the needs of our School Travel Planning Team to collect pupil mode of travel data.

We have trialled a procedure that should enable a pre-defined report to be uploaded into SIMS and provided you with guidance on how to extract the required data from your database. Please ensure you have a complete Mode of Travel data set before running the report.

**Next step:** dial into Anycomms to upload the pre-defined report and procedures document to enable you to access the Mode of Travel Report and submit data to the LA. The documents should appear in your SIMS\LEA\INBOX folder.

If you encounter any problems please email [CYPS.DataManagementTeam@n-somerset.gov.uk](mailto:CYPS.DataManagementTeam@n-somerset.gov.uk)

[Sally Milton](#), Data Systems Manager

## Confirmation of changes to processes relating to extended services in schools

Following changes in Consistent Financial Reporting (CFR) requirements from the 1 April 2011, schools should note the following when administering their extended services.


- From 2011-2012 schools can spend their delegated budget on community facilities and may receive other sources of funding to contribute to community focused activities
- A community activity is defined as one that is primarily for the benefit of the wider community rather than their pupils where the school directly employs staff or directly contracts a third party to facilitate the facility or activity. Any expenditure and income should be accounted for on Fund 06.
- If a school lets out its premises to a third party regardless of the activity the running costs and income should be accounted for on Fund 01.

These details can be found on the North Somerset website under E on the Schools Information Source.

[Pippa Cooke](#), Schools Finance Support Officer

## CPD Online – providing a ledger code when approving bookings

To approve a booking in CPD Online the CPD Leader will now be asked to provide a ledger code before the booking can be processed.



The screenshot shows a form titled "Event Request Authorisation" with a light green header. Below the header, there is a red prompt: "Please enter a ledger code or cost centre for this booking:". To the right of the prompt is an empty text input box. Below the input box is a button labeled "Update".

This is a mandatory field and you must type into this box the ledger code that you wish us to charge.

- The ledger code in many cases will be IG03 for Training - General, so you would need to enter **IG03** into this box.

The ledger code is required so that it can be picked up within the journal runs within the Council's new financial management system Agresso.

**Chequebook schools:**

If you are a chequebook school you will not be able to enter a ledger code. Instead you must enter the word **chequebook** into this field before clicking **Update**. Chequebook schools will continue to receive an invoice for course fees as we are unable to include charges to chequebook schools within the journal.

**Redeeming Learning Exchange credits for event bookings:**

For events offered by the Learning Exchange where you wish to redeem Learning Exchange credits you must enter the word **Credits** instead of a ledger code or the word chequebook. This is to ensure the credits are deducted from your balance instead of being charged.

[Kate Boyce](#), CPD Online Co-ordinator

**Congratulations to High Down Infant School!**

Congratulations to High Down Infant School who have become the first school in phase 2 of the South West Healthy Schools Plus programme to officially receive an award for their efforts.

The school worked hard in three areas of activity, one of which involved increasing the number of children who walk or cycle to school. Parents contributed ideas and a range of activities were undertaken including a walk to school campaign with prizes, class 'green travel' charts and a competition to design a green travel 'superhero'. The winning design has been made into signs with the help of the PCSO who is on the travel committee. The Superhero then became the hero of the children's own stories!

We are delighted to be able to recognise the achievement of High Down Infant School for this work, in addition to activities to decrease minor lunchtime behaviour incidents and improve social skills in targeted children.

[Shaun Cheesman](#), Healthy Schools Coordinator

**MEETINGS, CONFERENCES AND EVENTS****The Christopher Tower Poetry Competition for 16-18 year olds**

Christopher Tower Poetry are inviting 16-18 year olds to write a poem of no more than 48 lines on the theme of 'Voyages' with a first prize of £3,000. For further details, entry forms and contact information please visit their [website](#). The closing date for entries is 2 March 2012.

**Teach Meet PCSA**

**Date:** 8 February 2012  
**Time:** 4:30pm – 6:00pm  
**Venue:** Priory Community School – An Academy Trust (PCSA)

Teach Meet PCSA will be an excellent opportunity to share ideas, be inspired by others or enthuse colleagues. This is an outstanding opportunity to benefit from free CPD for all staff at PCSA.

To find out more information please visit the wiki space below. If you are looking to present an idea or ideas for a 1 minute nano presentation or a 5 minute micro presentation please sign up. If you are coming along to be inspired by others please also edit the [wiki space](#) to confirm your attendance.

Any further questions please visit the [wiki space](#) or email [gavin.smart@staff.priory.n-somerset.sch.uk](mailto:gavin.smart@staff.priory.n-somerset.sch.uk).

**[Gavin Smart](#), Teacher of Science, Priory Community School - an Academy Trust**

### February Holiday Programme of Activities at The Campus

Please [click here](#) for the programme of events at The Campus.

**[Lucy Sherston](#), Community Services Assistant**

### Annual One Day Conference for Newly Qualified Teachers - Primary and Secondary

This is a fantastic opportunity for NQTs to attend a one-day introductory conference led by Marcus Orlovsky on **Wednesday 28 March 2012** from 8.45 am to 3.15pm at Rookery Manor, Somerset

Marcus is passionate about creating better opportunities for young people and has a sophisticated understanding of the way in which teaching and learning can and does take place. His thought provoking and entertaining manner of delivery stimulates ideas and discussions.

This conference will be a very lively, moving and reflective roller coaster ride of a seminar looking at all of the possibilities in one's life, and the facilitators and barriers to getting there. "When I was young, I had so many dreams, so many possibilities – then I realised that they were just that, dreams" is all too often used as a reason for not pushing forward. But life does not have to be like that. In this seminar, Marcus will lead participants through a journey of self discovery. At the end, they will be in a better place to help students and colleagues, and will rediscover why they went into education in the first place.

#### Key learning outcomes:

- What makes learning really stick?
- What is emotional learning as opposed to didactic teaching?
- What motivates people to do things?
- How is it that some people enthuse, others defuse?
- How can I be a much better leader of learning and facilitator or opportunities

For full details and to book a place, please [click here](#) or contact me.

**[Vicky Fletcher](#), Best Practice Administrator**

## Inter Agency Child Protection: Engaging Families with Multiple Needs Responding to Munro – A Multi Agency Training Module with Eyewitness Theatre Company

Tuesday 17 April, 9.30am – 4.30pm at The Purple Sheep Centre, Hughenden Road Weston-super-Mare, Somerset BS23 2UR

or

Wednesday 18 April, 9.30am – 4.30pm at Nailsea Baptist Church, 79 Silver Street, Nailsea, BS48 2DS

### Aims:

To use theatre techniques to enable professionals to develop expertise in safeguarding:

- to engage with families
- talk to children
- communicate with men – in a manner recommended in CH 6 of the Munro Review
- How to ask sensitive, challenging questions for a risk analysis
- How to recognise evasive responses and work effectively with non-compliance

### Families with multiple needs

Case studies and live learning interviews will highlight the impact

- on the development and well being of children
- of the toxic trio of domestic abuse, mental health and substance misuse and include working with resistant families

We had excellent feedback when Eyewitness Theatre delivered their 'Building Bridges - Parental Mental Illness' module in North Somerset in March 2010.

There will be no charge to delegates from North Somerset schools, although non-attendance and late cancellation (10 working days) will incur a £50 charge. Places can be booked via CPD Online using the following links: [Tuesday 17th April](#) or [Wednesday 18th April](#)

**[Sarah Taylor](#), Multi-Agency Safeguarding Training and Support Officer**