



There are three key panels which are responsible for decision making in respect of educational placements for children and young people with identified additional needs.

All panels are multi-agency and a cross link is maintained by referral systems. Continuity between panels is maintained as key personnel are common to all three.

SCIP Panel

Chaired by the SEN Manager

The SCIP Panel meets weekly to consider all statutory SEN decisions and placement decisions for children and young people with no identified school place. These may be movers in to the area or pupils permanently excluded. The panel discusses provision for children and young people with complex needs identified by a range of services.

Referrals are made to the panel by SEN Officers or Education Welfare Officers. The panel may request further specialist advice or information, refer to the EOTAS or Joint Concerns Panels, identify provision and support packages for individual children and young people. This support may be in the form of advice, training or resource allocation.

The panel also acts as a monitoring and tracking system for the most vulnerable group of children and young people and all children and young people discussed will remain on the agenda until support and placements are finalised.

EOTAS Panel

Chaired by the EOTAS Manager

The **EOTAS Panel** meets monthly to consider referrals requesting alternative provision for children and young people who are severely disaffected or are at risk

of being or have been permanently excluded from school. The panel also accepts referrals from schools requesting tuition for children and young people with identified health needs.

In the case of children & young people with no identified school place, discussion will initially take place at the SCIP Panel. One outcome could be that the appropriate LA Officer may make a referral to the EOTAS Panel. If the panel accepts the referral, the Teacher in Charge of the identified Pupil Referral Unit/Tuition Service or the Connexions PA with responsibility for devising alternative educational packages will be informed and asked to make contact with the child or young person and family as soon as possible.

All children and young people placed in EOTAS provision are monitored and tracked through this panel. All children remain on the agenda until support and placements are finalised.

Joint Concerns Panel

Chaired by an Assistant Director

The Joint Concerns Panel meets on a monthly basis to consider children and young people of multi-agency concern. Referrals to this panel must have been previously discussed at the SCIP Panel in full and will only be accepted by the JC Panel if all other solutions have been explored.

This panel may make decisions with regard to out of area placements, resource allocation and the development of alternative local provision.

All children and young people placed in out of area provision are monitored by this panel to ensure that placements remain appropriate.



There are 11 leaflets in the Special Educational Needs series:

1. *Special Educational Needs—What Does it Mean?*
2. *Your Responsibilities and Who Can Help*
3. *The Graduated Approach*
4. *Statutory Assessment*
5. *What is a Statement of Special Educational Needs?*
6. *The Annual Review and Transition Planning*
7. *The Legal Position*
8. *What if We Cannot Agree?*
9. *A Glossary of Definitions and Abbreviations*
10. *Funding*
11. *Panels within Education*

Copies are available from the Special Educational Needs Team, North Somerset Council, PO Box 51, Town Hall, Weston-super-Mare, BS23 1ZZ.

Telephone: 01275 888 294

Fax: 01275 888 309

They are also available on the North Somerset Council website at www.n-somerset.gov.uk/education Education Services and Teams, Special Educational Needs

PERSONALISED LEARNING
CHILDREN & YOUNG PEOPLE'S SERVICES

Panels within Education

Leaflet No. 11
March 2006