

For office use
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I.D. no.
Officer

Please contact us if you need this form in Braille, large type or help with another language

You can apply online up to 4.30pm on 23 October 2009 by visiting www.n-somerset.gov.uk/admissions. Please remember to use your child's Unique Identification Number.

Alternatively remove and complete this form in **BLOCK CAPITALS**.

You are advised to read the 'Transfer to Secondary in North Somerset' guide before completing the form (one for each child).

You can apply for any school regardless of whether or not the school is located in or outside of North Somerset. If you have any queries please contact the School Admissions Team on 01275 884 078. If you live outside of North Somerset do not complete this form but contact your home LA.

Any information marked with * must be provided.

Section one – child details

*Surname/Family name: _____

*First name(s): _____

You should enter your child's legal surname and first name(s) as they appear on their birth certificate (or adoption certificate if applicable), unless all those with parental responsibility have agreed to the child's name being changed and you can include formal documentation to prove this.

*Date of birth: Date _____ Month _____ Year _____ male female

*Home address: _____

Postcode: _____

Section two – preferences

Please enter the names, in **priority** order, of any North Somerset School(s) and other publicly maintained schools in other LAs, that you would like your child to attend.

My 1st preference is: _____ School

My 2nd preference is: _____ School

My 3rd preference is: _____ School

Whilst all admission authorities will have regard to the reasons for your school preferences, including religious, practical or philosophical ones, you should note that all allocations must be made in accordance with each admission authority's agreed over-subscription criteria. Giving reasons for your preference does not guarantee a place at your preferred school or mean that admission authorities can deviate from their published admission policies. Parents should refer to the admission arrangements and over-subscription criteria of all admission authorities to see whether or not they include any of the following reasons for preferences in their agreed policies.

Please tick any of the following reasons for your preference(s).
You may tick as many reasons as you like.

	1st Preference	2nd Preference	3rd Preference
Gender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Selective school status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School's specialist status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Distance (home to preferred school)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older sibling in preferred school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical reasons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or faith reasons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social reasons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease of travel (public transport)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other reasons for any of your preferences (please specify for which school):			

(continue on a separate sheet if necessary)

If your preferences include any school **outside** North Somerset, please note the school(s) will operate a different oversubscription criteria. For details of the criteria you will need to contact the relevant LA. You can identify which LA is relevant for a school by searching www.edubase.gov.uk

Section three

***What is your relationship to the child? Are you his/her:**

Mother Father Step-parent Other If other please give details _____

Applications are normally only considered if they are made by a person with parental responsibility for the child. Do you have parental responsibility for and are you the main carer of the child for whom you are applying? Yes No

If No, you must attach an accompanying letter explaining the reasons why you are applying, rather than a person with parental responsibility. Any evidence to support the application should accompany the letter. The reasons will be considered by the authority and if deemed acceptable, the application will be processed based on the information provided. If not deemed acceptable, the application will be returned for the signature of the person with parental responsibility for the child.

Current school (if any): _____

Please note that North Somerset does not offer a 'feeder school' policy and your child's attendance at this school does not affect or influence the allocation of secondary school places.

Does your child have a Statement of Special Educational Needs? Yes No

If yes, this application will be processed by the Special Educational Needs Team.

Is he/she in the care of a local authority? Yes No

'Children in Care' are children who are looked after by a local authority in accordance with Section 22 of the Children Act 1989(b). If you are applying on behalf of such a child, please tick the 'Yes' box and obtain the signature of the Social Worker involved in the child's care.

Name of Social Worker: _____

Signature of Social Worker: _____

Local authority: _____

Section four – siblings

Please give details if you have an appropriate sibling link for any of your preferences.

Surname/Family name: _____

First name(s) of sibling: _____

Date of birth: Date _____ Month _____ Year _____ male female

Current school: _____

Home address (if different to that in section 1 or 5): _____

Postcode: _____

Surname/Family name: _____

First name(s) of sibling: _____

Date of birth: Date _____ Month _____ Year _____ male female

Current school: _____

Home address (if different to that in section one or five): _____

Postcode: _____

Please supply details of any other appropriate sibling link on a separate sheet.

Section five – applicant details – details of adult responsible for applying for the school place for the child.

Title Mr/Mrs/Ms/Miss/Other: _____

*Surname/Family name: _____

*First name: _____

Home address (If different to that in section 1 or 5): _____

Postcode: _____

On time applicants moving house will be considered in the first round of allocations from their proposed address if they are able to confirm independently, before the allocations have been determined, that they will be moving to a new address before the start of the school year.

Anticipated moving date: _____

Is the move due to the family moving to a new posting as Service or Crown Servant Personnel?

Yes No

Telephone home: _____ mobile: _____

work: _____ email: _____

Section six – declaration

Data Protection Act 1998

The information that you give on this form will be used by the council for the purpose of processing your application for a school place for your child. The information will be shared with schools. It may also be shared with other council departments for the purpose of verifying the accuracy of the application and, if you are also applying for a school outside of North Somerset, with other LAs and schools in their area. It may also be shared with the relevant Health Trust.

I understand that by signing the declaration below I will be confirming that all details given above are correct to the best of my knowledge. I accept that all admission authorities reserve the right to withdraw the offer of a school place which has been obtained by providing fraudulent or intentionally misleading information.

Parents of children who regularly live at more than one address are reminded to read 'Transfer to Secondary School in North Somerset' to ensure they are the appropriate person to make the application.

Signature: _____ Date: _____

Please return the form by 4.30pm on 23 October 2009 to be considered in first round of allocations, to: North Somerset Council, Children and Young People's Services, School Admissions and Transport Team, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ

If you require confirmation that the LA has received your application, please provide a stamped addressed postcard.