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Your ref:
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FINANCE & RESOURCES
Revenues and Benefits
North Somerset Council
PO Box 76
Town Hall
Weston-super-Mare
BS23 1YY
www.n-somerset.gov.uk

NON-DOMESTIC RATES - APPLICATION FOR SECTION 44a

Please use this form to apply for part occupied relief, in accordance with section 44a of the Local Government Finance Act 1988.

This application form should be used where part of the property is empty and cannot be split by the Valuation Office Agency. Any award should be for a temporary period only; dependant on the type of property the relief can be limited to 3-6 months or to a maximum of 1 year.

Where the information supplied is satisfactory, the local authority will send the request to the Valuation Office Agency who will then apportion the rateable value and issue a certificate to the local authority. This certificate will be used to amend the account and be used for audit verification.

A scale plan must be attached to this application detailing the unoccupied area to enable a decision to be made.

If your application is successful, a revised bill will be issued detailing the revised balance. Alternatively, if your application is unsuccessful, we will advise you in writing. Please note that your current rates remain payable whilst we are considering this application.

If you require any assistance in completing this form, please call our Non-Domestic Rate Helpline on 01934 888143.

Please turn over ▶



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PLEASE COMPLETE IN BLACK INK

Account Number:

(You will find this on the rate demand)

Ratepayer's Name:

Address of Rated Premises:

Correspondence Address:

(if different)

Owner details:

Description of Rated Premises:

(You will find this on the rate demand)

Rateable Value:

(You will find this on the rate demand)

Your website address: (if applicable)

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS AS FULLY AS POSSIBLE

1. The area of the property which is empty/unoccupied

2. The reason for the unoccupied area

3. Dates the area is unoccupied:

From

--	--	--

To

--	--	--

(provide if appropriate)

4. Please enclose a 'to scale plan' showing the unoccupied area

This correspondence is available in other formats and can be translated on request.

The content of this communication is meant for the intended recipient(s) only.

If received in error, notify the sender and destroy the communication without copying or forwarding it.

All communications received and sent by this council are subject to the Freedom of Information Act 2000.

For more information see www.n-somerset.gov.uk/terms or contact the sender of this letter.

Declaration

I confirm that all information given in this form is true to the best of my knowledge and belief. I understand if any information that I give is found to be inaccurate, my application will be disqualified with immediate effect.

Signature: **Date:**

Name: (please print in block capitals)

Capacity in which signed: (please print in block capitals)

Daytime Telephone Number:

Email address:



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Head office: Town Hall, Weston-super-Mare BS23 1UJ

