

D. Development and Environment

XI Library Service

a)	Art sales		£25.00 + 20 percent of items sold
b)	Audio – per three weeks		
	Music CD		£0.60
	Talking books	Child and young adult (0-17 years) Concessionary members Adults	no charge no charge £2.00
	Language Course		£2.20
c)	Copying and print-outs – per sheet		
	A4 Mono		£0.15
	Colour		£0.60
	A3 Mono		£0.30
	Colour		£1.20
	A4 print out from microfilm		£0.60
d)	Discarded ex-library stock sales		as priced from:
	Adult hardback		£0.80
	Adult paperback		£0.50
	Child / young adult hardback		£0.50
	Child / young adult paperback		£0.30
	CD		£0.50
	DVD		as priced
	Reference works and other media		as priced
e)	Electronic Media		
	Blank Recordable CD's		£1.00
	Memory sticks		as priced
f)	Entertainment		
	DVD	per week or part of a week	£2.50
	Premium DVD	per week or part of a week	£3.00
	Children's DVD	borrowed by a child aged 10 or under	£1.00
	DVD	borrowed by YPK card holder	£1.25
g)	Events for children		as priced
h)	Fax		
	Sending and receiving	UK Overseas	£1.00 £1.50

All fees for Development and Environment are inclusive of VAT unless otherwise stated

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Public Liability Insurance required (minimum cover £5m)

- i) **Hire of Libraries** – depending on facilities (please enquire at individual libraries). Details for the Campus are in section IV Community Halls of this document. Details for Yatton library are below:

Wake Worlock Room (per hour)	Community	Corporate
9am-6pm - (VAT exempt)	£10.00	£14.00
6pm-10pm - (VAT exempt)	£14.00	£19.00
Data projector	£28.00	£30.00
Flipchart	£6.00	£6.00
Tea and coffee – (per head)	£0.70	£1.20
Tea, coffee and biscuits	£0.80	£1.45

- j) **Late charges** – (excluding mobile library services) – (VAT exempt)

Child and Young Adult (0-17 years)	£0.10 per day
- maximum per item	£3.00
Adult	£0.20 per day
- maximum per item	£6.00
CD (per week or part of a week)	Full hire charge
DVD (per week or part of a week)	Full hire charge
Music and play sets	Admin charge
	Plus, per week/part week
	Maximum
	£14.00
	£2.00
	£30.00
Reading Groups	£0.20 per day
- maximum per collection	£10.00
Overdue postal notification	£0.50
E-mail overdue notification	no charge

- k) **Local studies and family history** – (plus VAT)

Facility fee for use of collections (per image)	
Without acknowledgement	£100.00
With acknowledgement	£50.00
Postal and email enquiries/research	first 30 minutes
	Then, per 30 minutes
	no charge
	£15.00
Image digital print	Dependant on size
	£6.00 - £11.00

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l) **Lost and damaged Items** – when an item is being written-off – (VAT exempt)

Staff may make a higher charge, if this reflects the items value

All items price shown on catalogue

If no price shown:

Adult	hardback	£12.00
	paperback	£9.00
Children's	hardback *	£7.00
	paperback *	£3.00

* No charge for books borrowed on the under 5's card

Talking books	each tape or CD	£7.00
Music CD	each disc	£8.50
DVD	each disc	£12.50

Lost items subsequently found on production of item and receipt:
refund minus £4.00 per disc admin charge

All inter Library Loans will be charged at Full Cost Price as set by the Lending Authority

m) **Promotional events**

With or without items for sale – per event £50.00 + 20 percent of items sold

n) **Replacement membership card – child, young adult, adult** – (VAT exempt)

First loss in any calendar year	£1.00
Subsequent loss	£1.00

o) **Reservations** – all items from within Libraries West (VAT exempt)

By children and young adults	0-17 years	no charge for a max of 6 items thereafter £0.50 per item.
Large print and talking books	Concessionary	no charge.

Adults

Library access points and mobiles	£0.50
At all libraries and online at www.librariesWest.org.uk	£1.20

Any item from outside LibrariesWest area postage £5.00 plus £2.00 renewal fee

Music set – per 20 or part of 20 scores	booking fee	£20.00
Drama set	booking fee	£8.00
Reading group set	booking fee	£6.00

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p) **Talks to organisations**

Groups within North Somerset	maximum guide price	£40.00
Groups based outside North Somerset	maximum guide price	£55.00

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